

# Iron City Festival - General Information

“Respecting the Past...  
...Moving Toward the Future”

The BBA is a 501(c6) organization that uses some of its profits from the festival to award scholarship(s) to Blacksburg High School seniors.

The *Blacksburg Business Association*, (BBA), Inc. along with the *Town of Blacksburg* invites you to the **15th annual Iron City Festival**. The Iron City Festival is held on West Cherokee Street in Blacksburg, SC.

The festival is held the 3<sup>rd</sup> weekend of April each year with a FREE concert on Friday evening along with a street festival on Saturday with BBA sponsored events being free. Festival is held rain or shine. NO refunds due to weather. Bring a chair.

The BBA invites craft, art, political, service, display, medical, and food vendors to participate. A discounted rate is given to non-profit organization and churches who join the event. Fees vary. See forms at our website: [www.ironcityfestival.com](http://www.ironcityfestival.com)

All Craft, retail, political, display, medical, and art vendors **MUST** be set-up **and vehicles off the street by 8:30 am** on Saturday. You may begin arriving at 6:30 am.

**NO ALCOHOL OR TOBACCO VENDORS**

**NO ALCOHOL SALES/ CONSUMPTION**

**NO SMOKING** per town ordinance

**NO PETS** are permitted except service dogs. Owner must be responsible for the dog and abide by guidelines as set forth in town ordinance.

**LICENSE/TAXES:** South Carolina Department of Revenue requires that each vendor (including out-of-state vendors) to have a SC Retail license ... or in some cases a SC Artist & Craftsman license.

All vendors are responsible for collecting a total of 8% sales tax. In addition, food vendors may be responsible for collecting 2% hospitality tax on prepared food. Food vendors should contact Laura Foster at Town of Blacksburg 864-839-2332 regarding hospitality tax.

**FOOD VENDORS:** See vendor form with all details including—**must HAVE** Certificate of insurance to include a minimum of \$300,000 liability coverage showing Blacksburg Business Association, Iron City Festival, and Town of Blacksburg as additional insured or certificate holder. This **MUST** be mailed, faxed or emailed directly from your insurance company to the Iron City Festival. Please do NOT attach a copy to your application. Vendors must keep their supplies within their space and not have them on sidewalk.

No golf carts are allowed.

Vendors are responsible for keeping their tent area clean. Tents **must be secured** in event of strong wind conditions.

The Iron City Festival Committee has the right to refuse any application. Denied applications will be returned with your check. Accepted vendors will be notified by email.

After application is accepted, **NO refunds will be given after April 1st**. Incomplete applications may be returned and may prevent you from receiving a space.

I understand that pictures may be made of my booth as well as the workers of the booth and placed on the Iron City Festival website or used in other festival marketing.

Send this form **along with** the appropriate vendor form with your check or money order to: **BLACKSBURG BUSINESS ASSOCIATION, INC.**  
P. O. Box 67  
Blacksburg, SC 29702

[Blacksburgbba7@yahoo.com](mailto:Blacksburgbba7@yahoo.com)  
[www.ironcityfestival.com](http://www.ironcityfestival.com)

X \_\_\_\_\_  
By signing above, I agree to abide by all the within information as well as additional information that may be printed on the vendor form or communicated to me by email. (Please keep copy)

# 15th Annual Iron City Festival, April 17th and 18th, 2020

## Food Vendor Application

Application Deadline March 1<sup>st</sup> 2020

Business Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_  
SC RETAIL LICENSE NO. \_\_\_\_\_ If non-profit, exemption number \_\_\_\_\_

\$75.00 (10'x20') April 17<sup>th</sup> 6:00-10:00 pm....limited number of vendors accepted.

\$75.00 (10'x20') April 18<sup>th</sup> 9:00-6:00 pm NON-PROFIT \$65.00 (10'x20') April 18<sup>th</sup> 9:00-6:00 pm

Check one: \_\_\_\_\_ check \_\_\_\_\_ cash \_\_\_\_\_ money order

REFUNDABLE DEPOSIT \$50.00 If space is left clean, deposit will be refunded. If not, deposit will be retained and you may not be able to return as a vendor in future years.

MENU Please submit a complete menu including prices. Your menu must be complete and include the general information form and will be reviewed by committee for approval. If any item or price is in question, you will be notified by email or phone. ALL food and drinks to be sold MUST be listed on application. If there are too many vendors selling the same items, you may be asked to delete an item from your menu before acceptance.

All food must be in compliance with the SC Department of Health and Environmental Control.

Vendors must prepare food under a tent or canopy. Vendors are responsible for their own tents, tables, chairs, etc. Vendors are responsible for bringing all ice needed with them....OR have someone with your group that can go to the ice vending machine to get ice....the machine is just over a block from the festival site. Vendors are also responsible for disposing of trash in your area as it accumulates. Prices must be clearly posted during festival hours of ALL food and drink items to be sold.

A fire extinguisher is required for all food vendors cooking food on site.

MUST sent picture along with trailer size and indicate where the hitch is and what side you are selling from.  
FOOD VENDORS MUST BE AT SITE BY 3:00 on FRIDAY. SATURDAY VENDORS MUST BE AT SITE BY 6:00 am.  
Do you plan to use a generator? If so, what size? \_\_\_\_\_ Only QUIET generators are allowed, NO electricity or water will be provided.

**FOOD VENDORS must HAVE** Certificate of insurance to include a minimum of \$300,000 liability coverage showing Blacksburg Business Association, Iron City Festival, and Town of Blacksburg as additional insured or certificate holder. This **MUST** be mailed or emailed directly from your insurance company to the Iron City Festival. Please do NOT attach a copy to your application. The Iron City Festival Committee has the right to refuse any application. Denied applications will be returned with your check. Accepted vendors will be notified.

Vendors must handle all sales tax requirements with the State of SC. A representative from the state may be present to ensure you are in compliance.

I hereby release all sponsors, promoters, officials of the Blacksburg Business Association, Town of Blacksburg, and Iron City Festival and owner of facility where my booth is set up from any claims of injury or damages resulting from my participation in this event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete and return this Food vendor form and the General information form along with your fee to:  
Blacksburg Business Association. P. O. Box 67 Blacksburg, SC 29702**